

Report to the Overview and Scrutiny Committee

Date of meeting: 9 April 2013



Report of: Constitution and Member Services
Standing Scrutiny Panel

Chairman: Councillor M Sartin

Subject: Review of Officer Delegation – 2012/13

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Recommendations:

- (1) That a report be submitted to the Leader of the Council recommending that the proposed changes to officer delegation in respect of executive functions set out in Appendix 1 to this report be approved; and**
- (2) That a report be submitted to the Council recommending the suggested alterations to officer delegation in respect of Council functions set out in Appendix 2 to this report.**

Report

1. Introduction

1.1 Each year officer delegation is reviewed by this Panel. This follows a review by an Officer Working Party which draws together any proposed changes to officer delegation which are put forward by Service Directors.

1.2 Attached to this report are two Appendices. Appendix 1 deals with executive functions and Appendix 2 with Council functions. Executive functions are agreed by the Leader of Council and any proposals from Appendix 1 which the Panel wishes to recommend will be submitted initially to the Overview and Scrutiny Committee at the next available meeting and then to the Leader of Council for approval before they are published in the Constitution.

1.3 Proposals in Appendix 2 are Council functions and are therefore subject to report to the Overview and Scrutiny Committee and the Council before they are published in the Constitution.

2. Review of Delegation

2.1 Appendices 1 and 2 set out the subject matter of the proposed delegation change and some notes as to why the change is thought necessary and we recommend accordingly.

3. Other Proposals

3.1 We considered proposals from officers for the authority to submit planning applications on behalf of the Council to be delegated to Directors. However, we have not brought forward any proposals on this as we feel that the present arrangement is preferable with Portfolio Holder approval being given.